**Equity Checklist - “HUF”**

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| “One set of each document” |
|  |
| 1. | **- Copy of PAN card of "HUF Firm" & "Individual - KARTA"** |
| 2. | **- Copy of AADHAAR Card of Individual KARTA"** |
| 3. | **- Proof of Address of "HUF Firm" And "Individual KARTA" - (Any One of the following)**a) Passport (Validity period to be checked)b) Voter ID Cardc) Driving License (Validity period to be checked)d) AADHAAR Carde) Bank Statement / Passbook with latest transaction details for 3 months f) Electricity bill (Not more than 3 months old)g) Residence MTNL/BSNL landline telephone bill (Not more than 3 months old)h) Ration Card |
| 4. | **- Latest bank account statement of HUF (Should not more than 3 months old)** |
| 5. | **- Proof of Bank account of HUF Firm (Any One of the following) -**a) Original Cancelled Cheque HUF Bank Account (With client name and A/c no. pre-printed)b) Latest Bank Statement/Passbook with MICR & IFSC code printed (Not more than 3 months old)c) Bank Verification Letter (ORIGINAL) |
| 6. | **- HUF declaration (Co-parceners Letter) - *(Format Enclosed)******Note :****a)Incase of Co-parcener is MINOR then KARTA will sign on behalf of him/her on declaration & on POA(Power of**Attorney)**b)Birth Certificate of MINOR’s require* |
| 7. | - Rs.1000 cheque in the name of ***"Vardhamanglobal Sharecom Private Limited"*** - Account opening charges |
| 8. | **- Documentary evidence of financial details in the name of HUF (Applicable to clients trading in Derivative segment of stock exchange) – (Any One of the following)**a) Copy of ITR - Last 2 yearsb) Copy of Balance Sheet - Last 2 yearsc) Copy of Form 16 in case of salary income d) Salary Slip - Last 2 monthse) CA certified Net Worth certificatef) Bank account statement for last six monthsg) Copy of latest demat account holding statementh) Any other relevant documents substantiating ownership of assets |
| 9. | **- In case of registration of third party address proof for correspondence address, please ensure to obtain the below documents**a) PAN Card copy of the third party person b) Proof of address of the third party personc) Third party address letter ***(Format Enclosed)******Note : (ensure document should be attested by both - Account Holder & Third Party Person)*** |
| 10. | **- Incase of other DP client master copy duly attested with stamp by DP official & self attested by BO require** |
| ***Note :*****a) All documents should be self attested by KARTA with HUF Seal****b) IPV (In Person Verification) would be done by concern Branch/Franchisee/RM/BM.****c) EGFSL POA (Power Of Attorney) should be signed by all Co-parceners with KARTA signature** |

**HUF DECLARATION AND CONSENT LETTER (NOC)**

**Date :**

**To,**

**Vardhamanglobal Sharecom Private Limited. A-10 Janta Colony**

**Jaipur 302004**

With regard to Beneficiary account no. (BO ID)\_

And Trading

Account maintained in the name & style “\_ \_” with

DP /Trading (Vardhamanglobal Sharecom Private Limited)

We the following family members, being the co-parceners in the HUF account. M/s

 hereby give our consent that the said karta, viz

Mr.

transactions in the HUF account.

in the above mentioned BO ID /Trading account for shares

|  |
| --- |
| **Details of our HUF and all its co-parceners are stated as mentioned below** |
| Sr no. | Name of family member | Date of BirthDD/MM/YYYY | Gender | Relationship with KARTA | Signature(s) |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
| 5 |  |  |  |  |  |

I, hereby state that details mentioned above are true and any change in them would be intimated to you in writing.

Name of Karta :

Address of HUF :

***Signature of Karta Along with Rubber Stamp***

***Note :*** *Incase of Co-parcener is MINOR then KARTA will sign on behalf of him/her in above declaration*

**Letter for Third Party Address**

Date:

To,

**Vardhamanglobal Sharecom Private Limited** KYC Department

A-10 Janta Colony

Jaipur 302004

Dear Sir/Madam,

We wish to open Trading and/or Demat account with you and wish to inform you that for my correspondence address, I wish to use following address

 of my relative Mr./ Ms. / Mrs. and same is with his/her consent and knowledge.

I have also obtained the photo ID (PAN Card) & Proof of address of my relative as per the requirement. Request you to oblige the same.

Thanking you,

Client Signature :

Client Name :

I confirm that address mentioned above is in my name and I further agree & I don't have any objection in Mr./ Ms./Mrs.

 using my address as his/her correspondence address proof.

Relative Signature :

Relative Name :

Relation with client :